

# Quality & Compliance Manager

## POSITION SUMMARY

One of the top manufacturing in the pharmaceutical industry located in Haikou, Province of Hainan, is looking for technical professional to add to its continuously expanding workforce, offering professional growth and advancement. The company has an ambitious pipeline to develop many new drug products for export into the U.S. market.

The incumbent will be responsible for successfully manage and direct the activities of the Quality Department, which include Validation, QA, QC, Stability, Deviation and CAPA Management, Change Control Management, Master Document, Finished Product Release, Compliance, and Complaints.

## MAJOR AREAS OF RESPONSIBILITIES

- Manage and Responsible for Quality system, (Deviation, CAPA, Change control, Complains, Recalls, investigations, internal/external audits and coordination of follow-up actions).
- Develop staff ensuring that all internal QA systems are fully developed and maintained.
- Provide technical support in cGMP to internal Operations and Manufacturing departments
- Direct and manage training program, including annual cGMP.
- Manage batch record review and release of finished product for the firm.
- Responsible for conducting annual product review and trending
- Manage and Responsible for Validation Master plan, (protocol review & executed protocol approval) and for Site Master file.
- Responsible for technical communication with U.S. sponsors and clients
- Others as assigned

## QUALIFICATIONS/SKILLS

- Bachelor of Science in a life science discipline (Biology, Biochemistry, Chemistry, Microbiology) or a science relevant to pharmaceuticals.
- Minimum of 7 years of relevant experience in a regulated/pharmaceutical industry.
- Minimum 4 years of supervisory or management experience.
- Extensive knowledge of Good Manufacturing Practices/Good Laboratory Practices of the U.S. Food and Drug Administration regulations
- Integrity and impeccable work ethic
- Ability to interact effectively with others to perform tasks or completion of project
- Strong ability to work in collaboration and partnership
- Ability to communicate effectively
- Demonstrated leadership and strategic management
- Ability to process and synthesize information
- Analytical skills and structured conducive to the planning of complex projects
- Ability to work under pressure in a constantly changing environment.
- Organizational skills
- Flexibility in the work schedule
- Knowledge of MS Office (Word, Excel, PowerPoint)
- Must be fluent in Mandarin and proficient in reading, writing and speaking English.

## **Apply Now**

Please send your resume in confidence to [kjiang@acic.com](mailto:kjiang@acic.com), in English.

**While we thank all applicants, only those chosen for interviews will be contacted.**